

Municipal Offices:
(810) 798-8528
(810) 798-3397 FAX
www.almontvillage.org

Village Manager:
Oliver K. Turner

Village Clerk/Treasurer
Kimberly J. Keesler

Village of Almont

*817 North Main Street
Almont, Michigan 48003*

Village Council:
Steve Schneider, President
Tim Dyke, Pres. Pro-Tem
Richard Lauer
Dave Love
Gary Peltier
Richard Tobias
Thomas Umphenour

ALMONT VILLAGE COUNCIL REGULAR MEETING December 3, 2013

CALL TO ORDER

President Schneider called the Regular Meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

President Schneider led the Pledge of Allegiance.

ROLL CALL

Councilmembers Present: Dyke, Lauer, Love, Peltier, Tobias, Umphenour, Schneider

Councilmembers Absent: None

Staff Present: Village Manager Oliver Turner
Clerk/Treasurer Kimberly Keesler

Guests Present: 7 Students
Jack Ziemba, Owner, Aristo-Cast
Steven C. Schneider

COMMUNICATIONS

None

APPROVAL OF AGENDA

Councilmember Dyke moved, Councilmember Tobias seconded, **PASSED UNANIMOUSLY**, to approve the agenda.

APPROVAL OF CONSENT AGENDA ITEMS

Councilmember Dyke moved, Councilmember Tobias seconded, **PASSED UNANIMOUSLY**, to approve the following consent agenda items:

1. Regular Meeting Minutes, November 19, 2013 with the following corrections:
 - a. Add "and to draft a resolution that would formally terminate the practice of issuing connection fee reductions." under Item 6 of the Regular Meeting Minutes.
 - b. Add "had been prepared to provide assistance" after "Schools and the Village" in the third paragraph under Council/Manager Comment.
2. Warrant #13-11-A Checks #32141 – 32178
3. Payroll Report Checks# 15534 – 15550, DD# 512 – 537, EFT# 39 - 40

PUBLIC COMMENT

None



REGULAR AGENDA

1. Aristo-Cast Request to Drill Two Irrigation Wells

Councilmember Dyke asked which entity initiates the process to approve irrigation wells. Village Manager Turner indicated the Village Council must approve a request for an irrigation well prior to the Lapeer County Health Department taking action on any such request.

Councilmember Lauer moved, Councilmember Umphenour seconded, **PASSED** with Love, Peltier and Tobias dissenting, to approve Aristo-Cast's request to drill two irrigation wells, with one irrigation well to be drilled at 7400 Research Drive and the other irrigation well to be drilled at 7445 Research Drive.

2. Issuance of Park Pavilion Rental Cleaning Deposits

Councilmember Dyke moved, Councilmember Tobias seconded, **PASSED UNANIMOUSLY**, to authorize the Village Manager, Clerk/Treasurer or Accounts Payable/Utility Billing Clerk to return park pavilion rental cleaning deposits without prior approval of Council, as presented.

3. Community Park and Murphy Park Replacement Signs and Pole

Councilmember Lauer moved, Councilmember Dyke seconded, **PASSED UNANIMOUSLY**, to approve the proposed sign pole and signs to be placed at Murphy Park.

Councilmember Peltier also noted the plaque that is on the current pole will be removed and placed on the new pole.

4. James P. Contracting – Application for Payment #1 - \$49,889.10

Councilmember Lauer moved, Councilmember Dyke seconded, **PASSED UNANIMOUSLY**, to approve Change Order One as presented.

Councilmember Dyke moved, Councilmember Peltier seconded, **PASSED UNANIMOUSLY**, to approve a payment in the amount of \$49,889.10 to be issued to James P. Contracting for work performed to complete Phase II of the Almont DDA parking lot project at the corner of West St. Clair Street and Branch Street.

5. King and King CPAs L.L.C. Audit Proposal and Three Year Contract

Councilmember Lauer moved, Councilmember Dyke seconded, **PASSED UNANIMOUSLY**, to approve the three-year contract as presented in the amount of \$7,250 per year.

6. Resolution No. 13-12-01 – Investment Policy and Procedures

Clerk/Treasurer Keesler and Village Manager Turner made a presentation regarding the investment policy, procedures and options. Discussion was held.

Councilmember Peltier moved, Councilmember Lauer seconded, **PASSED UNANIMOUSLY**, to adopt Resolution No. 13-12-01, a resolution adopting an investment policy and procedures.

ROLL CALL:

Ayes: Peltier, Tobias, Umphenour, Dyke, Lauer, Love, Schneider



Nays: None
Absent: None
Abstain: None

Councilmember Lauer moved, Councilmember Dyke seconded, **PASSED UNANIMOUSLY**, to authorize President Steve Schneider, Village Manager Oliver Turner, Clerk/Treasurer Kimberly Keesler and Billing Clerk Cindee Cimaroli to act as official custodians of the Village for all funds at Tri-County Bank and Capac State Bank.

Councilmember Dyke moved, Councilmember Peltier seconded, **PASSED UNANIMOUSLY**, to certify the investment policy through the Association of Public Treasurers of the United States and Canada (APTUSC).

7. Resolution No. 13-12-02 – A Resolution to Terminate the Practice of Issuing Water and Sewer Connection Fee Reductions

Councilmember Dyke moved, Councilmember Tobias seconded, **PASSED UNANIMOUSLY**, to adopt Resolution No. 13-12-02, a Resolution to Terminate the Practice of Issuing Connection Fee Reductions.

ROLL CALL:

Ayes: Tobias, Umphenour, Dyke, Lauer, Love, Peltier, Schneider
Nays: None
Absent: None
Abstain: None

8. Ordinance No. 189 – Blight and Nuisance Ordinance

Councilmember Dyke moved, Councilmember Peltier seconded, **PASSED UNANIMOUSLY**, to adopt Ordinance No. 189, the 'Village of Almont Blight and Nuisance Ordinance'.

9. International Property Maintenance Code – Administrative Guidelines

Village Manager Turner made a presentation regarding the administrative guidelines for the International Property Maintenance Code. Manager Turner indicated he reviewed the guidelines with DDA Director Boxey, Code Enforcement Officer Israel, and Village Attorney Howell and all individuals indicated the guidelines had the flexibility necessary for the Village to work with property owners while achieving consistent code enforcement and compliance.

Councilmember Dyke moved, Councilmember Peltier seconded, **PASSED UNANIMOUSLY**, to approve the use of the International Property Maintenance Code Administrative Guidelines, as presented.

OPEN DISCUSSION

- 1. DDA Director's Report**
- 2. The Loop**
- 3. Legislative Link**
- 4. Warrant Items**



COUNCIL/MANAGER COMMENT

Councilmember Peltier stated the ice rink will not be ready for the Holly Day Parade due to Mother Nature.

Councilmember Love inquired as to whether the Village could grind down the curb at VanDyke and E. Washington. It was the consensus of Council to add the item to the agenda for next meeting, as it could cost the Village to receive an estimate from Rowe.

Councilmember Umphenour thanked Manager Turner for providing a book to him.

Manager Turner informed Council he will be attending a Michigan Public Employers Labor Relations Association conference in Lansing on Friday, December 6th and is planning to take the office staff car home the night before so he can leave early for the conference. Council expressed no objections to the office staff car being taken home by Manager Turner the night before.

ADJOURNMENT

The meeting adjourned at 8:35 p.m.

Kimberly J. Keesler
Clerk/Treasurer

Steve Schneider
President

Approved Date: December 17, 2013

