

**Municipal Offices:**  
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**Village Manager:**  
Oliver K. Turner

**Village Clerk/Treasurer**  
Kimberly J. Keesler

# *Village of Almont*

*817 North Main Street  
Almont, Michigan 48003*

**Village Council:**  
Steve Schneider, President  
Tim Dyke, Pres. Pro-Tem  
Richard Lauer  
Dave Love  
Gary Peltier  
Richard Tobias  
Thomas Umphenour

## **ALMONT VILLAGE COUNCIL REGULAR MEETING JUNE 3, 2014**

### **CALL TO ORDER**

President Schneider called the Regular Meeting to order at 7:56 p.m.

### **PLEDGE OF ALLEGIANCE**

President Schneider led the Pledge of Allegiance.

### **ROLL CALL**

Councilmembers Present: Dyke, Lauer, Love, Peltier, Tobias, Schneider, Umphenour

Councilmembers Absent: None

Staff Present:

Village Manager	Oliver Turner
Clerk/Treasurer	Kimberly Keesler
Police Chief	Pat Nael
DDA Director	Nancy Boxey (8:52 p.m.)

Guests Present:

Doug Skylis, ROWE Professional Services  
Frank Glinski  
Marie Wirtz  
1 Citizen  
Tom Wearing, Reporter, *Tri-City Times*

### **COMMUNICATIONS**

None

### **APPROVAL OF AGENDA**

Councilmember Dyke moved, Councilmember Peltier seconded, **PASSED UNANIMOUSLY**, to approve the agenda.

### **APPROVAL OF CONSENT AGENDA ITEMS**

Councilmember Dyke moved, Councilmember Peltier seconded, **PASSED UNANIMOUSLY**, to approve the following consent agenda items:

1. Special Meeting Minutes, May 13, 2014
2. Regular Meeting Minutes, May 20, 2014, changing "marvel" to "market" in the second paragraph of the first regular agenda item.
3. Warrant #14-06-A GEN Ck #32743-32796, EFT #19, MSHDA Ck #13, Equip EFT #40
4. Payroll Report, Ck #15697-15706, DD #808-826, EFT #75

### **PUBLIC COMMENT**

None



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## **REGULAR AGENDA**

### **1. Four Corners Request – Almont Vineyard Church**

Councilmember Lauer moved, Councilmember Peltier seconded, **PASSED UNANIMOUSLY**, to express no objections to Almont Vineyard Church soliciting donations on local streets on Friday, June 13<sup>th</sup> and Saturday, June 14<sup>th</sup> between the hours of 9:00 a.m. and 5:00 p.m.

### **2. Ordinance No. 159.27 – Amendment to Almont Village Zoning Ordinance**

Councilmember Lauer moved, Councilmember Peltier seconded, **PASSED**, with Dyke dissenting, to adopt Ordinance No. 159.27, Amendment to Almont Village Zoning Ordinance to add language to permit access to parcels without public road or existing private street frontage under certain conditions.

### **3. Resolution No. 14-06-01 – FY 2015 Millage Rates and Garbage Collection Fees**

Councilmember Dyke moved, Councilmember Love seconded, **PASSED UNANIMOUSLY**, to pass Resolution No. 14-06-01, FY 2015 Millage Rates and Garbage Collection Fees.

#### **ROLL CALL:**

Ayes: Umphenour, Dyke, Lauer, Love, Peltier, Tobias, Schneider  
Nays: None  
Absent: None  
Abstain: None

### **4. Resolution No. 14-06-02 – Water Rate Adjustments**

Councilmember Lauer moved, Councilmember Peltier seconded, **DEFEATED**, to move from a quarterly utility billing system for both water and sewer to a monthly utility billing system. No: Dyke, Love, Tobias, and Umphenour. Yes: Peltier, Lauer, and Schneider.

Councilmember Love moved, Councilmember Umphenour seconded, **PASSED**, to adopt Resolution No. 14-06-02, Water Rate Adjustments, with changes being made to indicate quarterly billing and quarterly rates with an effective date of July 1<sup>st</sup>, 2014, as discussed.

#### **ROLL CALL:**

Ayes: Dyke, Love, Tobias, Umphenour  
Nays: Lauer, Peltier, Schneider  
Absent: None  
Abstain: None

It was the consensus of Council for Clerk/Treasurer Keesler to investigate online and credit cards payments and return information to Council for discussion.

### **5. Resolution No. 14-06-03 – Sewer Rate Adjustments**

Councilmember Dyke moved, Councilmember Tobias seconded, **PASSED**, to adopt Resolution No. 14-06-03, Sewer Rate Adjustment with changes being made to indicate quarterly billing and quarterly rates with an effective date of July 1<sup>st</sup>, 2014, as discussed.



ROLL CALL:

Ayes: Love, Tobias, Umphenour, Dyke  
Nays: Lauer, Peltier, Schneider  
Absent: None  
Abstain: None

**6. Resolution No. 14-06-04 – SSO Rate Adjustments**

Councilmember Tobias moved, Councilmember Dyke seconded, **PASSED**, to adopt Resolution No. 14-06-04, SSO Rate Adjustments with the “Be It Further Resolved” paragraph removed, as discussed.

ROLL CALL:

Ayes: Love, Tobias, Umphenour, Dyke  
Nays: Peltier, Lauer, Schneider  
Absent: None  
Abstain: None

**7. Resolution No. 14-06-05 – FY 2015 Budget Adoption**

Councilmember Peltier moved, Councilmember Dyke seconded, **PASSED UNANIMOUSLY**, to adopt Resolution No. 14-06-05, FY 2015 Budget Adoption.

ROLL CALL:

Ayes: Peltier, Tobias, Umphenour, Dyke, Lauer, Love, Schneider  
Nays: None  
Absent: None  
Abstain: None

**8. Resolution No. 14-06-06 – Adoption of Revised Fee Schedule**

It was the consensus of Council to table this resolution until the next meeting so fees could be changed to reflect quarterly billing amounts.

**9. Organization Chart Update**

It was the consensus of Council to remove this item off of the agenda permanently as the organization chart no longer needs updating due to the fact of continuing on with quarterly utility billing.

**10. ROWE Professional Services Company – Invoice - \$2,553.25**

Councilmember Dyke moved, Councilmember Peltier seconded, **PASSED UNANIMOUSLY**, to approve the payment of the invoice in an amount not to exceed \$2,552.35.

**11. Pole Barn Addition**

Manager Turner presented Council with the cost estimates of a pole barn addition at the Waste Water Treatment Plant. Mr. Turner indicated this cost was built into the current year’s budget.



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Councilmember Love moved, Councilmember Dyke seconded, **PASSED UNANIMOUSLY**, to approve an amount not to exceed \$14,760 for the construction of a pole barn addition by Mahlburg Construction.

## **12. Ordinance No. 191 – Almont Community Parks and Recreation Board**

Councilmember Dyke moved, Councilmember Peltier seconded, **PASSED UNANIMOUSLY**, to adopt Ordinance No. 191, Almont Community Parks and Recreation Board Ordinance.

Councilmember Dyke moved, Councilmember Love seconded, **PASSED UNANIMOUSLY**, to appoint Councilmember Gary Peltier for an indefinite term on the Almont Community Parks and Recreation Board, in accordance with the provisions of Ordinance No. 191 Section 5.

Councilmember Dyke moved, Councilmember Love seconded, **PASSED UNANIMOUSLY**, to appoint Terry Roach to the Almont Community Parks and Recreation Board for a three (3) year term ending June 11, 2017, in accordance with the provisions of Ordinance No. 191 Section 6.

## **13. Adjustments to Authorized Signers on Village Bank Accounts**

Councilmember Peltier moved, Councilmember Dyke seconded, **PASSED UNANIMOUSLY**, to regretfully remove Village Manager Oliver Turner from all village bank accounts and any other village accounts, effective June 6, 2014.

Councilmember Peltier moved, Councilmember Tobias seconded, **PASSED UNANIMOUSLY**, to authorize Clerk/Treasurer Keesler to act as signer on the Police Forfeiture account.

## **14. DDA Proposed FY 2014 Budget Amendments**

DDA Director Nancy Boxey presented Council with the Fiscal Year 2014 DDA Budget Amendments.

Councilmember Lauer moved, Councilmember Tobias seconded, **PASSED UNANIMOUSLY**, to approve the DDA proposed FY 2014 Budget Amendments.

## **15. DDA Proposed FY 2015 Budget**

Director Boxey presented Council with the proposed Fiscal Year 2015 Budget. She indicated it was similar to past budgets and that revenues are expected to be less than the previous year.

Councilmember Peltier moved, Councilmember Dyke seconded, **PASSED UNANIMOUSLY**, to approve the DDA proposed FY 2015 Budget.

## **16. Appointment of Acting Village Manager**

Councilmember Peltier moved, Councilmember Umphenour seconded, **PASSED UNANIMOUSLY**, to appoint Clerk/Treasurer Keesler as Acting Manager, to become effective at the close of business on June 6, 2014.



Councilmember Tobias moved, Councilmember Dyke seconded, **PASSED UNANIMOUSLY**, to approve additional weekly compensation for Clerk/Treasurer Keesler in the amount of \$400 per week for the first 1-3 months, \$600 a week for the 4<sup>th</sup> month, and \$800 per week for anything over four months, up until the point in time at which the new Village Manager assumes their duties [as defined by the beginning of their first day of employment].

It was the consensus of Council to move Regular Agenda Item #17 after Council/Manager Comment.

## **OPEN DISCUSSION**

### **1. MSU Extension Communication Regarding Household Hazardous Waste**

Discussion was held regarding the Household Hazardous Waste and Clean Sweep Pesticide Collection program provided by the Lapeer County MSU Extension. In order for our citizens to participate in the program without incurring a cost, the Village needs to participate in the program.

It was the consensus of Council to participate in the program proposed by Lapeer County MSU Extension.

### **2. DDA Director's Report**

## **COUNCIL/MANAGER COMMENT**

Clerk/Treasurer Keesler and all of Council expressed their goodbyes and well wishes to Manager Turner and his family.

## **REGULAR AGENDA (Cont.)**

### **17. Closed Session – Clerk/Treasurer Performance Appraisal and Proposed Amendments to Related Employment Agreement**

Councilmember Dyke moved, Councilmember Peltier seconded, **PASSED UNANIMOUSLY**, to go into closed session in accordance with Section 8 (a) of the Michigan Open Meetings Act, being Public Act 267 of 1976, to conduct a performance appraisal of Clerk/Treasurer Keesler.

#### **ROLL CALL:**

Ayes: Umphenour, Dyke, Lauer, Love, Peltier, Tobias, Schneider  
Nays: None  
Absent: None  
Abstain: None

Council went into Closed Session at 9:14 p.m.

Council came out of Closed Session at 9:27 p.m.

Councilmember Lauer moved, Councilmember Umphenour seconded, **PASSED UNANIMOUSLY**, to amend Clerk/Treasurer Keesler's contract to a 2-year contract (automatically renewable annually), to increase her annual salary from \$47,600 to \$51,000, and to increase the Employer contribution in the Employee's defined contribution plan from 7% to 10% of the Employee's gross annual salary.



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## ADJOURNMENT

The meeting adjourned at 9:33 p.m.

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Kimberly J. Keesler  
Clerk/Treasurer

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Steve Schneider  
President

Approved Date: June 17, 2014



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