

Municipal Offices:
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Interim Village Manager:
Sarah Moyer-Cale

Village Clerk/Treasurer
Kimberly J. Keesler

Village of Almont

*817 North Main Street
Almont, Michigan 48003*

Village Council:
Steve Schneider, President
Tim Dyke, Pres. Pro-Tem
Richard Lauer
Dave Love
Gary Peltier
Melinda Steffler
Richard Tobias

ALMONT VILLAGE COUNCIL REGULAR MEETING JANUARY 6, 2015

CALL TO ORDER

President Schneider called the Regular Meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

President Schneider led the Pledge of Allegiance.

ROLL CALL

Councilmembers Present: Dyke, Lauer, Love, Peltier, Steffler, Tobias, Schneider

Councilmembers Absent: None

Staff Present: Clerk/Treasurer Kimberly Keesler
Police Chief Pat Nael (7:48)

Guests Present: Ms. Sarah Moyer-Cale
2 Students

COMMUNICATIONS

None.

APPROVAL OF AGENDA

Councilmember Dyke moved, Councilmember Peltier seconded, **PASSED UNANIMOUSLY**, to approve the agenda with the addition of Regular Agenda Item #9, Dickinson & Wright Invoice.

APPROVAL OF CONSENT AGENDA ITEMS

Councilmember Dyke moved, Councilmember Peltier seconded, **PASSED UNANIMOUSLY**, to approve the following consent agenda items:

1. Public Hearing Minutes, December 16, 2014.
2. Regular Meeting Minutes, December 16, 2014, with the following corrections:
 - a. Item #6, 7th paragraph, change the word "release" with "relieve" and the word "put" with "but".
 - b. Item #6, 9th paragraph, add ", effective immediately" at the end of the motion.
3. Warrant #15-01-A, Gen Ck #33482-33529, Equip EFT #61
4. Payroll Report Ck #15891-15899, DD #1140-1160, EFT #105-107

PUBLIC COMMENT

None



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REGULAR AGENDA

1. Interim Village Manager

President Schneider gave a synopsis of the communications he had with Ms. Sarah Moyer-Cale. Mr. Tim Ferrand wrote up a contract which implies interim status in Section 9 of the contract. Discussion was held.

The following changes were made to the contract presented:

- Add "Interim" in the heading "Village Manager, Village of Almont"
- Add "Interim" in the first paragraph before "Village Manager".
- Add "Interim" in the fourth paragraph before "Almont Village Manager".
- Add "Interim" in Section 1 #1 before "Almont Village Manager".
- Add "\$35,000 in the first paragraph of Section 4 as base salary.
- Change "5%" to "20%" in Section 5A, third sentence.
- Change "(14)" to "(10)" in Section 5B, first sentence.
- Remove Section 5D in its entirety.
- Remove "Deputy" from Clerk/Treasurer Keesler's Title on page 6.

Councilmember Dyke moved, Councilmember Lauer seconded, **PASSED UNANIMOUSLY**, to offer the Interim Village Manager contract as presented with the noted changes with a salary of \$35,000 to Sarah Moyer-Cale as Interim Village Manager.

President Schneider and Ms. Moyer-Cale initialed the noted changes and signed the contract. The contract was attested by Clerk/Treasurer Keesler.

Ms. Moyer-Cale took her place at the Council table as Interim Village Manager.

2. Burley Water Agreement

Clerk/Treasurer Keesler presented the email from Mr. Brian Wilson, Senior Appraiser of Farmers National Company regarding the Burley water agreement. Discussion was held.

It was the consensus of Council to table this item and for Manager Moyer-Cale to provide Council a copy of the original letter which was given to Mr. Burley at the January 20th regular meeting.

3. Deputy Clerk/Treasurer's Leave Balances

Ms. Keesler explained Ms. Howe had requested her leave balances be paid out now that she will be going to part-time status. According to the Employee Handbook, this has to be "explicitly authorized by vote of the Almont Village Council." Discussion was held.

Councilmember Lauer moved, Councilmember Love seconded, **PASSED UNANIMOUSLY**, to permit Ms. Gloria Howe be allowed to cash out her entire remaining sick and vacation balances.

4. Park Contribution

Ms. Keesler explained the Village agreed to pay the Park Board their contribution in semi-annual payments in July and January of each fiscal year. Discussion was held.

Councilmember Dyke moved, Councilmember Lauer seconded, **PASSED UNANIMOUSLY**, to approve the payment to the Park Board in the amount of \$5,000.



5. Lapeer County Hazard Mitigation Plan

Ms. Keesler presented Council with the Lapeer County Hazard Mitigation Plan. She explained local units who adopt the plan update will be eligible for hazard mitigation funding in the future. Discussion was held.

Councilmember Dyke moved, Councilmember Steffler seconded, **PASSED UNANIMOUSLY**, to adopt Resolution No. 15-01-01, A Resolution of the Village of Almont for the Adoption of the Lapeer County Hazard Mitigation Plan Update.

ROLL CALL:

Ayes: Peltier, Steffler, Tobias, Dyke, Lauer, Love, Schneider

Nays: None

Abstain: None

Absent: None

6. Well House Re-Siding – K.A. Heim Invoice #361

Ms. Keesler presented an invoice from K.A. Heim for the re-siding and door for the well house in the parking lot on W. St. Clair. Discussion was held.

Councilmember Love moved, Councilmember Dyke seconded, **PASSED UNANIMOUSLY**, to pay Invoice #361 from K.A. Heim in the amount of \$3,300.

7. Rowe Invoice for Construction Services for the Booster Station

Ms. Keesler presented an invoice from Rowe Professional Services Company for work done on the Water Booster Station project. Discussion was held.

It was the consensus of Council to table this item and have Ms. Keesler contact Rowe for a more itemized invoice.

8. Clinton River Watershed

Discussion was held regarding Clinton River Watershed's request to renew our membership. Discussion was held. It was the consensus of Council to not renew our membership.

9. Dickinson Wright Invoice

Ms. Keesler presented invoice #960854 from Dickinson Wright in the amount of \$10,000 for legal services and opinion as bond counsel.

Councilmember Dyke moved, Councilmember Peltier seconded, **PASSED UNANIMOUSLY**, to approve invoice #960854 from Dickinson Wright in the amount of \$10,000 for bond counsel legal services.

OPEN DISCUSSION

1. 2014 Almont Village Council Activity Report

2. 2014 Almont Village Planning Commission Activity Report

3. 2014 Almont Village ZBA Activity Report

Councilmember Tobias would like Manager Moyer-Cale to investigate the Village's fence ordinance regarding corner lots.



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4. 2014 Almont Community Park Board Activity Report

5. 2014 Paser Survey Lapeer County

COUNCIL/MANAGER COMMENT

Clerk/Treasurer Keesler told Council Mr. David Nash had requested penalties and the shut off/on fee be waived on his water bill at 5308 Brookshire. It was the consensus of Council that he received a significant discount in tap-in fees and it is contrary to our policy. Ms. Keesler also notified Council we received our first CVTRS (EVIP) funds since the documentation was submitted.

Councilmember Love wished everyone a Happy New Year and welcomed Ms. Moyer-Cale back to Almont.

Councilmember Dyke thanks Ms. Keesler for her professionalism and explained to Ms. Moyer-Cale his need to hear her answers to some tough questions in order to feel comfortable to go forward with her as Interim Village Manager.

Councilmember Tobias welcomed Ms. Moyer-Cale.

Councilmember Steffler offered to compile a list of interview questions for future use. It was the consensus of Council to have her present a list to Council. She also welcomed Ms. Moyer-Cale and as Mr. Dyke mentioned, needed to hear her answers to some difficult questions in order to support her being hired.

Councilmember Lauer welcomed Ms. Moyer-Cale and emphasized to her not to be afraid to ask questions.

Manager Moyer-Cale thanks Council for their confidence in her and is looking forward to working with all of them.

President Schneider welcomed Ms. Moyer-Cale and indicated previous manager Turner is willing to help in the transition.

ADJOURNMENT

The meeting adjourned at 9:38 p.m.

Kimberly J. Keesler
Clerk/Treasurer

Steve Schneider
President

Approved Date: January 20, 2015

