

**Municipal Offices:**  
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[www.almontvillage.org](http://www.almontvillage.org)

**Interim Village Manager:**  
Sarah Moyer-Cale

**Village Clerk/Treasurer**  
Kimberly J. Keesler

*Village of Almont*  
817 North Main Street  
Almont, Michigan 48003

**Village Council:**  
Steve Schneider, President  
Tim Dyke, Pres. Pro-Tem  
Richard Lauer  
Dave Love  
Gary Peltier  
Melinda Steffler  
Richard Tobias

**ALMONT VILLAGE COUNCIL  
REGULAR MEETING  
FEBRUARY 17, 2015**

**CALL TO ORDER**

President Schneider called the Regular Meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

President Schneider led the Pledge of Allegiance.

**ROLL CALL**

Councilmembers Present: Dyke, Love, Peltier, Steffler, Tobias, Schneider

Councilmembers Absent: Lauer

Staff Present: Interim Village Manager Sarah Moyer-Cale  
Clerk/Treasurer Kimberly Keesler  
Police Chief Pat Nael (7:50)

Guests Present: 6 Students

**COMMUNICATIONS**

President Schneider read the correspondence Interim Village Manager received from Ms. Sabrina Heagen, Reliance Management Associates. She is the administrator of the Kingsbrook mobile home park. Ms. Heagen requested the late penalty be waived from their water bill. Discussion was held. It was the consensus of Council to add it to the regular agenda.

**APPROVAL OF AGENDA**

Councilmember Dyke moved, Councilmember Peltier seconded, **PASSED UNANIMOUSLY**, to approve the agenda with the addition of the Partners in Architecture Invoice and the Penalty Waiver request from Reliance Management Associates. It was the consensus of Council to move the penalty waiver request to Regular Agenda Item #1.

**APPROVAL OF CONSENT AGENDA ITEMS**

Councilmember Dyke moved, Councilmember Peltier seconded, **PASSED UNANIMOUSLY**, to approve the following consent agenda items:

1. Regular Meeting Minutes, February 3, 2015, as corrected.
2. Warrant #15-021-B, Gen Ck #33607-33644, Equip Ck #1324, EFT #64, Park EFT #7
3. January WWTP Report
4. January Police Report
5. Payroll Report, Ck #15926-15938, DD #1202-1224, EFT #112-113

**PUBLIC COMMENT**

President Schneider thanked Interim Village Manager Moyer-Cale for the water rate update. He thought she had done a really nice job.



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## **REGULAR AGENDA**

### **1. Kingsbrook Mobile Home Park Utility Bill Penalty**

Councilmember Steffler asked if there was a grace period between the due date and assessing penalties. Clerk/Treasurer Keesler indicated there was not. Discussion was held.

Councilmember Peltier moved, Councilmember Love seconded, **PASSED UNANIMOUSLY**, to deny Reliance Management Associates request to waive the late fee in the amount of \$1,836.62 that was assessed for the utility bill for the Kingsbrook Mobile Home Park.

### **2. Invoice #75811 Rowe Professional Services Co.**

Discussion was held regarding invoice #75811 from Rowe Professional Services Co. for construction services for the proposed booster station. Discussion was held.

It was the consensus of Council for Manager Moyer-Cale to ask Rowe if the progress meeting that was held between the Village, Rowe and E&L Construction was included in the authorized budget.

Councilmember Dyke moved, Councilmember Steffler seconded, **PASSED UNANIMOUSLY**, to approve Rowe's invoice #75811 in the amount of \$2,333.50.

### **3. Resolution #15-02-03 Lapeer Co. Solid Waste Management Plan Amendment**

Manager Moyer-Cale presented the request from the Lapeer County Board of Commissioners to approve the Lapeer County Solid Waste Management Plan Amendment. She indicated there were no changes that affected the Village. Discussion was held.

Councilmember Peltier moved, Councilmember Dyke seconded, **PASSED UNANIMOUSLY**, to approve Resolution #15-02-03, approving the amendment to the Lapeer County Solid Waste Management Plan.

#### **ROLL CALL:**

Ayes: Steffler, Tobias, Dyke, Love, Peltier, Schneider

Nays: None

Abstain: None

Absent: Lauer

It was the consensus of Council for Manager Moyer-Cale to notify the Genesee County Metropolitan Planning Commission they would have liked to receive a draft copy earlier in the process so they could comment and suggest revisions before the final plan was presented earlier than one meeting before the March 1<sup>st</sup> deadline and to notify them that Imlay City and the Village do not have a combined contract and do not use the same contractor for waste management.

### **4. Resolution #15-02-04 Installment Contract**

Councilmember Peltier moved, Councilmember Dyke seconded, **PASSED UNANIMOUSLY**, to approve Resolution #15-02-04, authorizing the installment purchase contract for 2015 Dodge Charger Police Vehicle.

#### **ROLL CALL:**

Ayes: Tobias, Dyke, Love, Peltier, Steffler, Schneider

Nays: None

Abstain: None

Absent: Lauer



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Councilmember Peltier moved, Councilmember Dyke seconded, **PASSED UNANIMOUSLY**, to authorize Interim Village Manager Sarah Moyer-Cale and Police Chief Pat Nael to sign the loan with Tri-County Bank for purchase of the vehicle and any related documents.

#### **5. Burley Water**

Manager Moyer-Cale presented Council with the survey provided by Mr. Burley and a synopsis of her conversation with Mr. Burley. Discussion was held.

It was the consensus of Council for Manager Moyer-Cale to obtain a second legal opinion from Mr. Dave Churchill and for DPW Supervisor Treat to begin the process of moving the service lines off the water line that runs through Mr. Burley's property and to connect them to the water line on W. St. Clair.

#### **6. Employee Handbook Changes**

Manager Moyer-Cale presented the proposed employee handbook changes which arose from Mrs. Howe's status change. Staff felt there was some needed clarification in the wording when an employee retires or willfully ends employment regarding their longevity and unused vacation days.

It was the consensus of Council for Manager Moyer-Cale to provide Mr. Ferrand the background and proposed changes so he can offer an opinion.

#### **7. Partners in Architecture, PLC Invoice #3155**

Councilmember Tobias moved, Councilmember Peltier seconded, **PASSED UNANIMOUSLY**, to approve Invoice #3155 from Partners in Architecture, PLC in the amount of \$12,661.12 for work performed for the Almont Elementary Feasibility Study.

#### **OPEN DISCUSSION**

None

#### **COUNCIL/MANAGER COMMENT**

Councilmember Peltier informed Council that Polar Palooza was very successful and it was well attended. He also distributed the schedule for this year's Music in the Park series. He is looking into grant funding to help in the cost of the performers.

Councilmember Love commended the DPW department for doing an excellent job this winter in keeping the roads clear and DPW Superintendent Treat is doing an excellent job as a working supervisor. He also attended the ribbon cutting for Yarborough Insurance and indicated it was really nice.

Manager Moyer-Cale indicated we were able to save approximately \$7,200 by not ordering a valve that would reduce the water pressure if Detroit's water pressure was higher than the Village's pressure. Mr. Scott indicated that upon review, the valve would only operate a couple of times per year and we could install it later if it was needed. She also indicated that a new project manager for E&L Construction will be assigned as the current project manager has accepted another job.

#### **ADJOURNMENT**

The meeting adjourned at 8:31 p.m.



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Kimberly J. Keesler  
Clerk/Treasurer

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Steve Schneider  
President

Approved Date: March 3, 2015



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