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Village Manager:
Sarah Moyer-Cale

Village Clerk/Treasurer
Kimberly J. Keesler

Village of Almont

*817 North Main Street
Almont, Michigan 48003*

Village Council:
Steve Schneider, President
Tim Dyke, Pres. Pro-Tem
Richard Lauer
Dave Love
Gary Peltier
Melinda Steffler
Richard Tobias

ALMONT VILLAGE COUNCIL REGULAR MEETING OCTOBER 20, 2015

CALL TO ORDER

President Schneider called the Regular Meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

President Schneider led the Pledge of Allegiance.

ROLL CALL

Councilmembers Present: Dyke, Lauer, Love, Peltier, Steffler, Tobias, Schneider

Councilmembers Absent: None

Staff Present:

Village Manager	Sarah Moyer-Cale
Clerk/Treasurer	Kimberly Keesler
Police Chief	Pat Nael

Guests Present:

- Mr. Tim Bush
- Mr. Ian Kempf
- Mr. Doug Skylis, ROWE Professional Services
- Mr. Lehn King, King & King CPAs, LLC
- 4 Students
- 3 Citizens

COMMUNICATIONS

President Schneider read the letter he and Village Manager Sarah Moyer-Cale received from the Michigan Association of Municipal Clerks President, Joe Bridgman, notifying them of Clerk/Treasurer Kimberly Keesler's Certified Michigan Municipal Clerk certification. Council congratulated Ms. Keesler on achieving the certification.

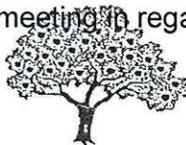
APPROVAL OF AGENDA

Councilmember Dyke moved, Councilmember Peltier seconded, **PASSED UNANIMOUSLY**, to approve the agenda.

APPROVAL OF CONSENT AGENDA ITEMS

Councilmember Dyke moved, Councilmember Peltier seconded, **PASSED UNANIMOUSLY**, to approve the following consent agenda items:

1. Regular Meeting Minutes, October 6, 2015. Clerk/Treasurer Keesler distributed corrected minutes prior to the meeting in regard to the Roll Call votes.



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2. Warrant #15-10-B, Gen Ck #34459-34511, Equip Ck #1333, EFT #86, Park EFT #17
3. September Water Report
4. September DPW Activity Report
5. September WWTP Report
6. September Police Report
7. Payroll Report #137. Clerk/Treasurer Keesler distributed Payroll Report #136 prior to the meeting as it was missed during packet creation.
8. Financial Position Report

PUBLIC COMMENT

Mr. Bush explained he has moved to Washington Township and will no longer be able to attend the Council meetings. He stated he will continue to pray for Council and thinks they have done a great job. He considered it a privilege to be a part of the meetings. President Schneider expressed the Council's appreciation of the compliment and prayers.

Councilmember Love expressed his compliments to one of Almont's police officers as he came to the municipal building late to retrieve his packet and the police officer came back to the building to investigate.

President Schneider had heard there were some complaints on social media regarding the price of the water utility bills. He explained that approximately two years ago, Council came to the conclusion the water rates would have to be increased significantly. Instead of increasing the rates all at once, it was decided to increase the rates gradually in order to pay for the bond debt incurred for the infrastructure of the water and sewer systems and not impact the residents as drastically. He also explained that it was important to remember the Council members are also residents of the Village and their decisions impact them as well. He read an email Village Manager Moyer-Cale sent to one of the residents who had voiced their concern. He also noted that usage increased compared to the same quarter last year, which would cause their bills to be higher.

REGULAR AGENDA

1. Request to Close School Street between Day and Church Streets

Manager Moyer-Cale explained she had received a request from resident Mr. Derek Rottman to partially block School Street between Day and Church Streets beginning at 8 p.m. on October 31st for a block party. Discussion was held.

Councilmember Peltier moved, Councilmember Dyke seconded, **PASSED UNANIMOUSLY**, to allow the temporary closure of School Street between Day and Church Streets contingent upon Mr. Rottman showing proof to Village Manager Moyer-Cale from the neighbors approving of the closure.

2. Fiscal Year 2014-2015 Audit Approval

Mr. Lehn King of King & King CPAs LLC distributed an Overall Fund Rating handout and presented the audit of fiscal year 2014-2015. He explained there were no formal recommendations, General Fund was on a very healthy track, the Inspection Fund increased when revenues should be just enough to cover expenses, and the Water and Sewer Funds fund balances was enough to cover debt costs in addition to saving some for infrastructure improvements. Discussion was held.



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Councilmember Dyke moved, Councilmember Steffler seconded, **PASSED UNANIMOUSLY**, to approve the financial audit report for the fiscal year ending June 30, 2015, as presented.

3. Emergency Ordinance 2015-1

Councilmember Peltier moved, Councilmember Tobias seconded, **PASSED UNANIMOUSLY**, to adopt Emergency Curfew Ordinance 2015-1, as presented.

4. Travel Reimbursement Policy

Manager Moyer-Cale presented the proposed changes to the travel reimbursement policy, which included breaking down the daily meal reimbursement by type (breakfast, lunch and dinner), requiring employees to use village vehicles when possible, and allowing the office staff to schedule hotel reservations. Discussion was held.

Councilmember Lauer moved, Councilmember Dyke seconded, **PASSED UNANIMOUSLY**, to approve the changes to the travel reimbursement policy as presented.

5. FY 2016 – First Quarter Budget Amendments

The first quarter budget amendments for fiscal year 2016 were discussed.

Councilmember Dyke moved, Councilmember Peltier seconded, **PASSED UNANIMOUSLY**, to approve the budget amendments as presented.

6. Taylor Butterfield Invoice Approval

Manager Moyer-Cale presented the invoice from Taylor, Butterfield, Howell, Churchill, Jarvis & Garner, PC for payment. Discussion was held.

Councilmember Dyke moved, Councilmember Lauer seconded, **PASSED UNANIMOUSLY**, to approve the payment in the amount of \$6,773.50 to Taylor, Butterfield, Howell, Churchill, Jarvis & Garner, PC, as presented.

OPEN DISCUSSION

1. PASER Rating Report

Manager Moyer-Cale made a presentation on the PASER rating report compiled by her and DPW Superintendent Bryan Treat. Discussion was held.

It was the consensus of Council for Manager Moyer-Cale to put a 3-year plan together as to the priority of road improvements.

COUNCIL/MANAGER COMMENT

Clerk/Treasurer Keesler thanked Council for allowing her to attend the classes to get her CMMC certification. She also reminded Council that due to the Election on Tuesday, November 3rd, the next regular council meeting was moved to Wednesday, November 4th.

Councilmember Tobias stated he received a request from Fire Chief Don Smith regarding the flow rates for water. Discussion was held. Manager Moyer-Cale stated she had previously



discussed this with the Fire Chief and will write Council a memo about ISO pressure testing responsibilities.

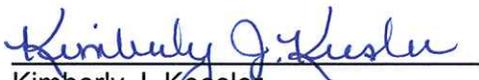
Councilmember Steffler stated she is available on November 11th to come into the Village offices and meet the staff.

Councilmember Lauer thanked President Schneider for the explanation of the water rates.

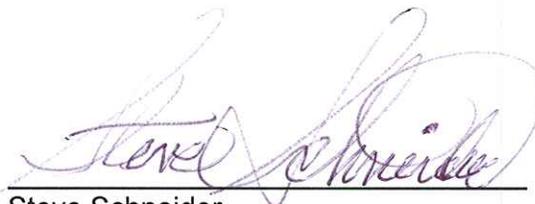
President Schneider asked if it was possible to find out if we are receiving the amount of savings with the new booster station or is it still premature. Manager Moyer-Cale will follow-up with DPW Superintendent Treat.

ADJOURNMENT

The meeting adjourned at 9:43 p.m.

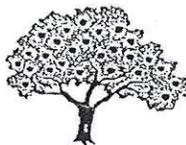


Kimberly J. Keesler
Clerk/Treasurer



Steve Schneider
President

Approved Date: November 4, 2015, as corrected



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