



Almont Community Park Board

Almont, Michigan 48003

Application and Agreement for use of Park & Recreation Facilities

APPLICANT (Organization or Club): _____

Person or Persons in charge of activity: _____

Facilities Desired: Pavilion Kitchen Restrooms

Date of Activities: _____ Hours: From _____ a.m./p.m. to _____ a.m./p.m.

Estimated number of participants: _____

ATTENTION: In signing this application the applicant certifies the following to the Almont Community Park Board:

1. **Applicants must follow the Michigan guidelines per government regulations due to the COVID-19 virus including sanitizing and social distancing.**
2. **Park facilities will be open from 10:00 a.m. until 8:00 p.m.** to allow ample time for cleaning inspection between rentals by a park board member to issue a cleaning deposit return.
3. This application is made subject to the rules and regulations of the Almont Community Park Board. If at any time it should be determined that the proposed use will violate attached Board policies or past practices it is understood by the applicant that this agreement may be revoked or cancelled at any time and that in the event of such revocation or cancellation, there shall be no claim or right to damages or reimbursements on account of any loss, damage or expense whatsoever.
4. The applicant and/or person listed in charge of the activity will be present at all times during said activity.
5. The applicant has been authorized by the Organization or Club to represent it.
6. The applicant agrees to assume all responsibility for damages or liability of any kind and further agrees to save and hold harmless the Board and its employees and its representatives from any expense or costs in connection with the use of the facilities under this agreement.
7. The following fees shall apply for use of Restrooms and or Kitchen facilities and are to be submitted with this application.
\$50.00 fee is required for Almont Township/Village residents \$100.00 fee is required for non-residents
\$50.00 Deposit from every person/group renting the park for cleaning. If park is left clean the deposit will be returned
 Deposits will be refunded after return of keys (must be within 4 days of the activity) and a satisfactory inspection of facilities.
8. Applicant is held responsible for all clean up including but not limited to bagging and disposal of trash into the dumpster. See cleaning checklist on back of application
9. This application does not guarantee the exclusive use of the Park.
10. The applicant is a minimum 21 years of age.
11. **NO ALCOHOLIC BEVERAGES WILL BE SERVED OR PERMITTED WITHIN THE PARK BOUNDARIES.**

SIGNATURE of RESPONSIBLE PERSON _____ Date: _____

Printed Name: _____

ADDRESS _____ Phone: _____

Documentation of residence has been shown. Type of proof: _____

Approved/Denied by: _____

Approval / Denial Date: _____

PICK UP KEY THURSDAY BEFORE YOUR EVENT- 7A.M. TO 5P.M. VILLAGE OFFICE IS CLOSED FRIDAYS

PARK PAVILION RENTAL CHECKLIST

<u>Kitchen Area</u>	<u>Yes</u>	<u>No</u>	<u>N/A</u>
Were all appliances (stove, microwave, refrigerator, etc.) clean?			
Were the floor, table(s), and countertops clean?			
Was trash removed/discarded? (Trash from inside should be moved to an outside barrel).			
Were the lights and water turned off?			
Was the volleyball returned to its designated storage shelf?			

<u>Bathroom Areas</u>	<u>Yes</u>	<u>No</u>	<u>N/A</u>
Were all facilities left in clean condition?			
Was trash removed/discarded? (Trash from inside should be moved to an outside barrel).			
Were the lights and water turned off?			

<u>General Pavilion Area</u>	<u>Yes</u>	<u>No</u>	<u>N/A</u>
Was all garbage removed?			
Was all litter removed from the ground?			
Were all tables left in the position in which they were found?			

I understand that I am required to submit a \$50.00 deposit to the Village of Almont for the rental of the pavilion at the Almont Community Park and that I will forfeit the deposit, in full, if any of the above boxes are checked no during a follow-up inspection of pavilion grounds by an Almont Parks and Recreation Board member after my use of the pavilion.

Signature of Individual/Entity

Pavilion Inspector

Date

Date