

Date: _____

Application Number: _____

Review Fee: \$ _____

VILLAGE OF ALMONT REZONING REQUEST APPLICATION

PLEASE DIRECT ANY QUESTIONS TO THE ZONING ADMINISTRATOR AT (810) 798-8528

Applicant Information

Name: _____

Street Address: _____

City: _____ Zip: _____ Home Ph: _____ Day Ph: _____

Property Owner (if different from applicant; if more than 1 list on separate sheet)

Name: _____

Street Address: _____

City: _____ Zip: _____ Home Ph: _____ Day Ph: _____

Property for which Rezoning is requested

Street Address: _____

Nearest Crossroads: _____

Tax Parcel ID#: _____ Zoning District: _____

Requesting rezoning from _____ to _____
(Current zoning classification) (Requested zoning classification)

Attach the following to the application:

A separate sheet explaining how the proposed rezoning request will meet the standards for approval (see rezoning request checklist).

A map at a scale of not less than 1"=50' showing the subject parcel in relation to adjoining parcels of land.

The necessary fees for such zoning change.

A copy of the deed to the property.

If the applicant is submitting a conditional rezoning request as authorized under Section 405 of the Michigan Zoning Enabling Act, the application will include the conditions proposed.

I hereby affirm that the above information is correct to the best of my knowledge.

Signature of Applicant

Print/type name

Date

Signature of Property Owner
(if different from applicant)

Print/type name

Date

(See reverse)

FOR OFFICE USE ONLY

_____ Date notice of Planning Commission meeting published.

_____ Date notice of Planning Commission meeting mailed to residents and property owners within 300' of subject parcel and to the Almont Village Planning Commission if property is within 300' of Village boundary

Attach copy of published notice and list of property owners sent notice.

Planning Commission Recommendation

Recommend approval Recommend denial Recommend approval w/changes

Date of Planning Commission meeting (minutes attached): _____

Village Council Decision

Recommend approval Recommend denial Recommend approval w/changes

Date of Village Council approval meeting (minutes attached): _____

Remarks: _____

INSTRUCTIONS FOR FILING FOR PLANNING COMMISSION HEARING

REGULAR PLANNING COMMISSION MEETINGS are held at 7:30 p.m. on the 1st Thursday of each month at the Village Hall.

The applications must be submit far enough in advance of the Planning Commission meeting to allow time to meet the requirements for advertising (15 days in advance of the meeting) and notifying the owners of property within 300 feet.

HEARINGS WILL NOT BE SCHEDULED UNLESS **ALL** INFORMATION IS SUBMITTED AND FEE PAID.

Applicant must attend the Village Planning Commission meeting or be represented by a person with written approval to act on behalf of applicant. Said written approval **must be notarized** and left on file with the Village.

THE FOLLOWING MUST BE SUBMITTED BY THE APPLICANT:

1. A separate sheet explaining how the proposed rezoning request will meet the standards for approval (see rezoning request checklist).
2. A map at a scale of not less than 1"=50' showing the subject parcel in relation to adjoining parcels of land.
3. A copy of the deed to the property.
4. If the applicant is submitting a conditional rezoning request as authorized under Section 405 of the Michigan Zoning Enabling Act, the application will include the conditions proposed
5. Application fee – Not Refundable (covers costs for meetings, advertisements, mailing, etc.)

The procedural requirements of the Michigan Zoning Enabling Act for amending the zoning ordinance including the requirement that the Planning Commission hold a public hearing, notice of which is to be given by publication in a local newspaper not less than 15 days before the date of the public hearing.

Following the public hearing, the Planning Commission shall then submit the proposed amendatory ordinance to the Village Council together with their recommendation and a summary of comments received at the public hearing.

The adoption of the ordinance or denial of the rezoning request will take place at the Village Council meeting.