

RIGHT OF WAY PERMIT
REQUIREMENTS AND INSTRUCTIONS

1. NECESSITY

- A. No person, firm, or corporation shall dig or tear up any pavement, sidewalk or dig any hole, ditch, drain, sewer, water main, in any street, alley or public property, without first obtaining a permit from the Village.
- B. It shall be the duty of such person, firm, or corporation, upon being granted a permit as herein above required to maintain all traffic control devices and to immediately refill and restore, resurface or repave such street, alley or other public property so that the same will be restored to as good condition as before, it shall further be the duty such person, firm, or corporation to erect and maintain during the progress of the work a good and sufficient barrier around any cut, trench, or excavation in such a manner as to prevent accidents and to place and keep upon such barrier suitable and sufficient warning lights at night.
- C. A separate permit must be obtained for each occasion and such permit shall specify the location of the cut, trench or excavation to be made.

II REQUIREMENTS

- A. Right of way permit form, which is available at the Village offices, is to be completed by the applicant. See sample Application form and permit.
- B. A \$2,000.00 Performance Bond or Surety Bond to insure project completion and clean up. This Bond must be in force for one year from the date of expected completion of the work to be performed in the right of way.
- C. A \$350.00 Inspection Deposit. The unused portion of this deposit will be refunded after work is completed and inspected. Inspection costs will be based on actual wages of the Inspector plus 20%.

Note: The performance bond and inspection deposit are waived for Village of Almont residents when doing right of way work related to their own property.

For inspection call 810 798 8528

APPLICATION AND PERMIT FOR WORK IN OR USE OF VILLAGE OF ALMONT PUBLIC RIGHT-OF-WAY

Pursuant to Sections 110.3.8 & 112 of the Michigan Building Code 2009 edition

Permit No.:		Application Date:		
Date Issued:	Bond No.:	Amount: \$		
Applicant's Name:				
Mailing Address:				
(Street)	(City)	(State)	(Zip)	
Telephone No.:		Fax No.:		
Contractor's Name (Company's Name):				
Mailing Address:				
(Street)	(City)	(State)	(Zip)	
Telephone No.:		Fax No.:		
REQUEST: I DO HEREBY MAKE APPLICATION FOR A PERMIT TO USE THE RIGHT OF-WAY AT THE FOLLOWING LOCATION:				
For a period commencing:		and ending		
For the following purposes (provide a detailed description of the desire facility and/or activity):				
<i>I CERTIFY THAT I ACCEPT THE FOLLOWING: 1. COMMENCEMENT OF WORK SET FORTH IN THE PERMIT APPLICATION CONSTITUTES ACCEPTANCE OF THE PERMIT AS ISSUED. 2. FAILURE TO OBJECT WITHIN 10 DAYS TO THE PERMIT AS ISSUED CONSTITUTES ACCEPTANCE OF THE PERMIT AS ISSUED. 3. IF THIS PERMIT IS ACCEPTED BY EITHER OF THE ABOVE METHODS I WILL COMPLY WITH THE PROVISIONS OF THE PERMIT.</i>				
(Applicant's signature)		(Title)	(Date)	
(Authorized agent signature)		(Title)	(Date)	
APPROVED FOR VILLAGE OF ALMONT BY:		DATE:		
Title:				
NOTICE OF COMPLETION				
Date notice was received:		by:		
FINAL INSPECTION REPORT				
Work covered by permit has been satisfactorily completed:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Recommend performance bond be released	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
All other charges have been paid	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Remarks:				
CERTIFICATE OF FINAL INSPECTION				
Inspected by:		Date:		
ISSUANCE DATE:		BY:		