

Date: \_\_\_\_\_

Application Number: PZ# \_\_\_\_\_

Review Fee: \$35.00 (Make check payable to Almont Township)

## Village of Almont Land Division Application

PLEASE DIRECT ANY QUESTIONS TO THE ZONING ADMINISTRATOR AT (810) 798-8528

### Applicant Information

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

### Property Owner (If different from applicant)

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**Parcel Identification Number:** \_\_\_\_\_

Street Address: \_\_\_\_\_

Zoning District: \_\_\_\_\_

### Parent Parcel Information:

1. Indicate the current size (in acres) of the parcel being divided \_\_\_\_\_
2. Have there been any divisions of this parcel since March 31, 1997? Yes \_\_\_\_\_ No \_\_\_\_\_
3. Are there any existing buildings located on this parcel? Yes \_\_\_\_\_ No \_\_\_\_\_

**Land Division Checklist:** All of the following must accompany this application (please review Village Ordinances 177 Land Division Ordinance, 193 Zoning Ordinance and 187 Water Utility Ordinance for compliance with our ordinances)

\_\_\_\_\_ Review and written approval of the assessor for compliance

\_\_\_\_\_ Fully completed application

\_\_\_\_\_ A tentative land division map (to scale) showing:

- Area of each resulting parcel
- Proposed property lines of each resulting parcel
- Public utility easements to each resulting parcel
- Road accessibility for each resulting parcel
- All existing buildings, structures and drives.

\_\_\_\_\_ Compliance with a depth to width ratio of not more than 5 to 1 for each resulting parcel of ten acres or less.

\_\_\_\_\_ Compliance with the minimum lot width requirements of the Village Zoning Ordinance for each resulting parcel.

\_\_\_\_\_ Compliance with the minimum lot area requirements of the Village Zoning Ordinance for each resulting parcel.

\_\_\_\_\_ Road accessibility for each resulting parcel by public road frontage which meets Village driveway location standards.

\_\_\_\_\_ A survey and legal description of each proposed parcel prepared by a registered surveyor or engineer.

\_\_\_\_\_ An accurate legal description (in the shortest possible form) of the remainder of land from which the resulting parcels are being taken.

\_\_\_\_\_ The proposed land divisions shall not create more resulting parcels than the number allowed by the Michigan Land Division Act.

\_\_\_\_\_ Public utility easements must be in place from each proposed parcel to existing public utility facilities, in the land division is to be a "development site".

**Important: Prior to obtaining a survey and incurring other costs, it is strongly recommended that you review the Michigan Land Division Act and Village Ordinance 177 and submit a scale drawing of the proposed divisions to the Assessor for a preliminary review. The Assessor works out of the Township office and is available on Tuesdays and Fridays from 8:00 a.m. to 1:00 p.m. (810) 798-8521**

**Property Owners Authorization:**

The undersigned hereby certified that the information herein is accurate and authorized the processing of this request.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

**Approval of a division is required before it is sold. The new parcels will go into effect in the taxing year \_\_\_\_\_.**

**FOR OFFICE USE ONLY**

**Village Manager has reviewed this application and submitted approval: Yes \_\_\_\_\_ No \_\_\_\_\_ Initials \_\_\_\_\_**

**Written approval from Assessor Submitted: Yes \_\_\_\_\_ No \_\_\_\_\_**

**Parcel approved for split: Yes \_\_\_\_\_ No \_\_\_\_\_**

**Parent parcel # \_\_\_\_\_**

**Split parcel # \_\_\_\_\_**

**Split parcel # \_\_\_\_\_**

**Split parcel # \_\_\_\_\_**